

To: Guria, Peter[Guria.Peter@epa.gov]
Cc: Wise, Robert[Wise.Robert@epa.gov]; Samolis, Mark[Samolis.Mark@epa.gov]
From: Matthews, Mary
Sent: Thur 6/23/2016 9:32:50 PM
Subject: RE: Incident EPA Mailbox - Fruitland Magnesium Fire Response

Oh my, no idea that amount of time and resources went into it. If that is the case, then of course we don't want to add undo costs. I will talk to Mark and see if there is an efficient and quick method if not, share folder it is.

Thank You,

Mary Matthews

EPA Region 9, Southern California Field Office

Human Resources

600 Wilshire Blvd, Suite 1460

Los Angeles, CA 90017

Desk: 213-244-1802

From: Guria, Peter
Sent: Thursday, June 23, 2016 2:27 PM
To: Matthews, Mary <Matthews.Mary@epa.gov>; Samolis, Mark <Samolis.Mark@epa.gov>
Cc: Wise, Robert <Wise.Robert@epa.gov>
Subject: RE: Incident EPA Mailbox - Fruitland Magnesium Fire Response

Well, what we discovered is that it's actually not that easy, no one used them, and it was easier to set up folder on the share drive to hold position-specific info.

Having said that, I'm going to ask that you talk directly with Mark Samolis (415) 947-4273. He was the person who got mailboxes established. Perhaps you can use the ones we set up last year. Otherwise, we have to setup new ones – and pay for a license for each one (\$55/month), so keep the number low if possible.

Mark: Please talk with Mary and see what way to go is best.

From: Matthews, Mary
Sent: Thursday, June 23, 2016 2:19 PM
To: Guria, Peter <Guria.Peter@epa.gov>
Cc: Wise, Robert <Wise.Robert@epa.gov>
Subject: Incident EPA Mailbox - Fruitland Magnesium Fire Response

Hi Pete – I understand you are the person that may be able to help set-up an “incident specific” mailbox for Fruitland Magnesium Fire response. This type of mailbox would certainly help simplify communication, and ensure EPA staff working on the response are sending and receiving consistent information without the confusion. Access to the mailbox would only be for EPA staff deployed to the incident. Please let me know if you can assist, or if you know who could.

Thank You,

Mary Matthews

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